PROFESSOR MANUAL

5.GROUP PROJECT
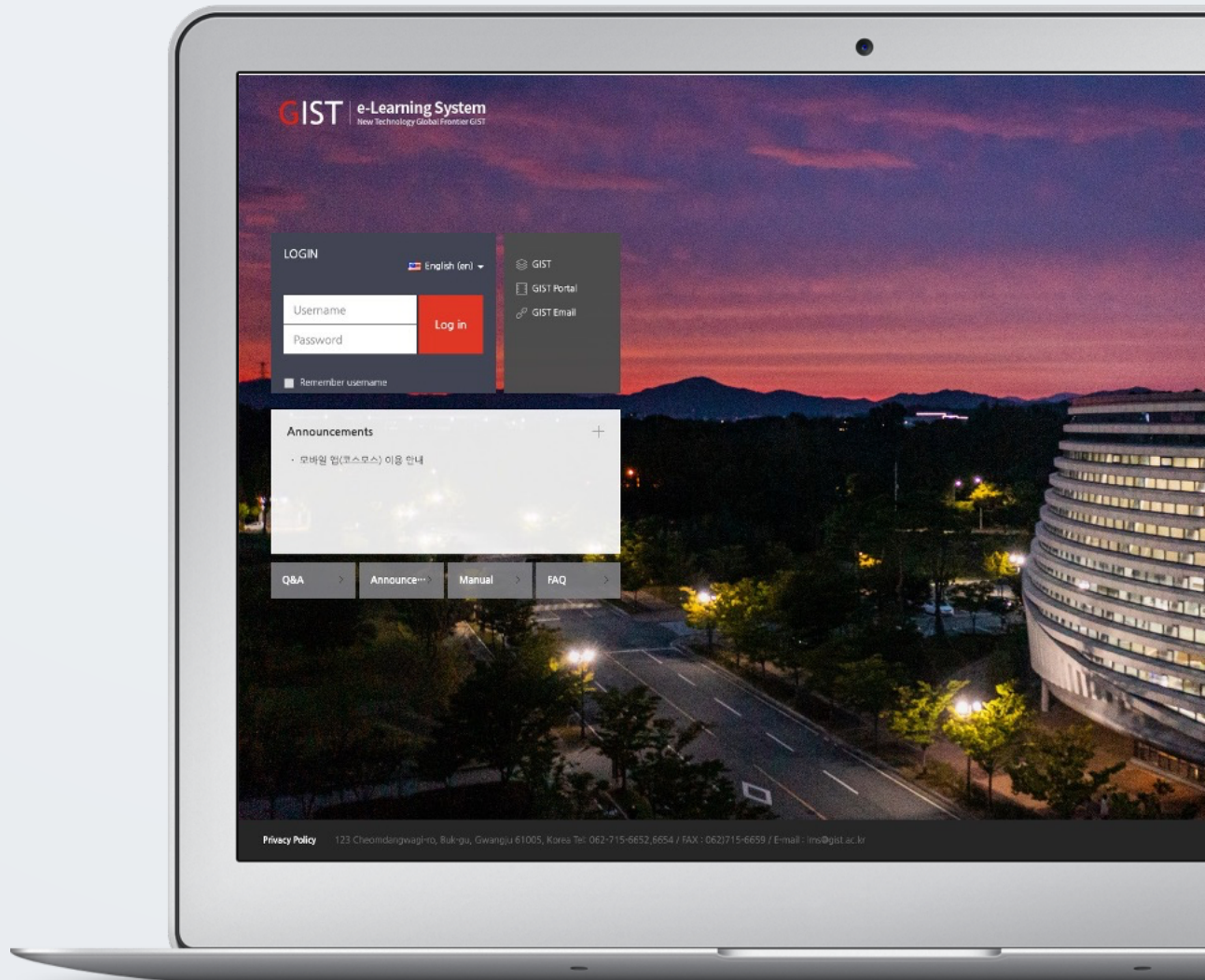
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GROUP PROJECT

Like group activities performing at offline learning environment, after groups are constituted, group activities are assigned to them.

'Grouping' is the purpose of dividing learners into groups and is the parent category of the group. 'Group' is each group that belongs to 'Grouping'.

(*Warning) If you have more than one project with different grouping, set 'Grouping' to separate.
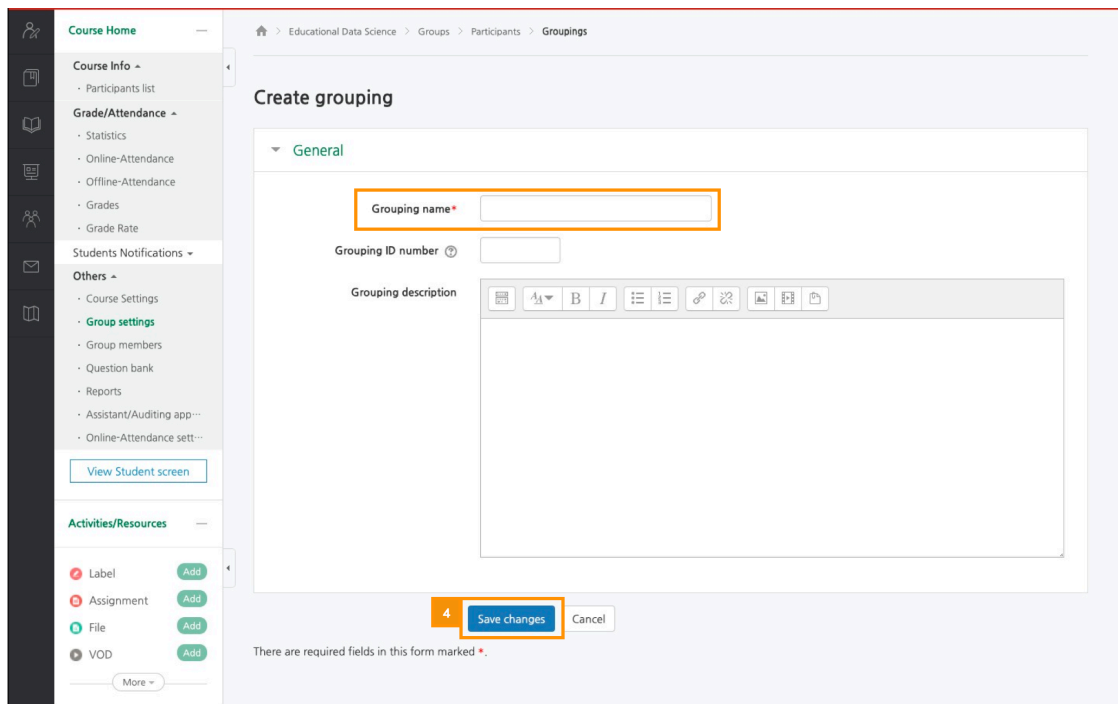* Even if the group organization is same, set 'Grouping' and make groups.

Grouping

1st Group Project	2nd Group Project

Group

Group A	Group B	Group C		1 Group	2 Group
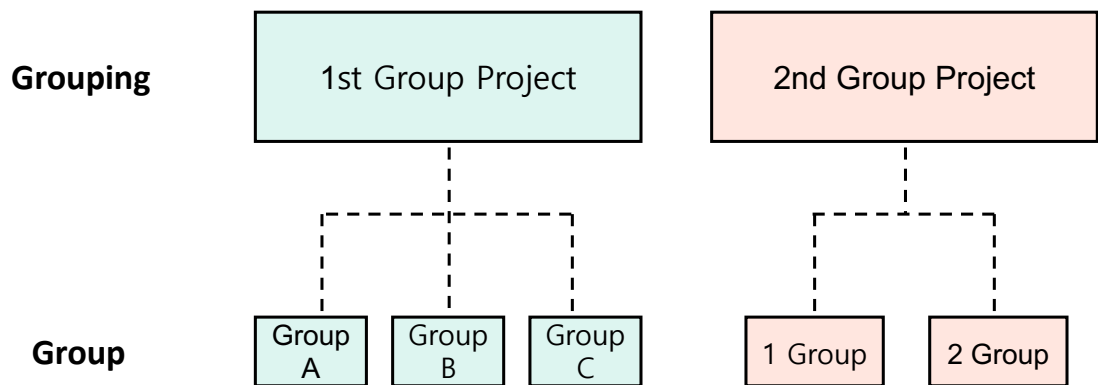
CREATE GROUPING

(1) Click 'Others' menu > 'Group setting' at the left-side of the course homepage.

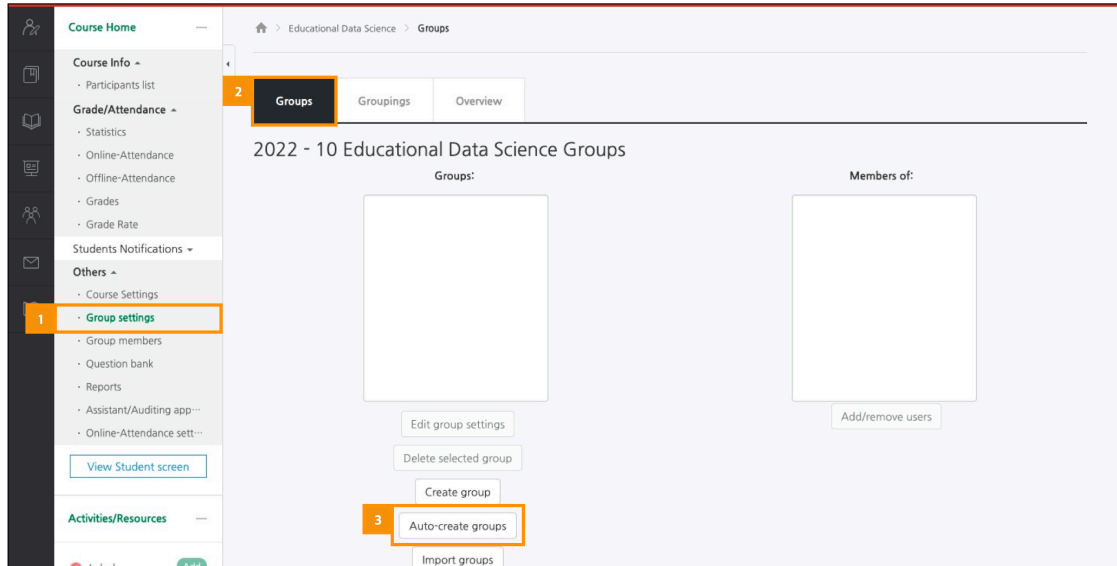(2) Click 'Groupings' tab.

(3) Click the [Create grouping] button.
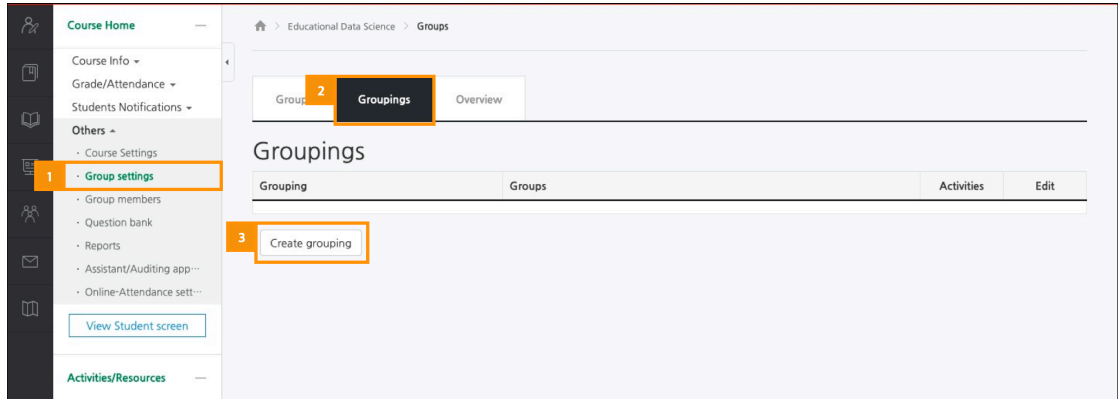
(4) Type 'Grouping name', and then click the [Save] button.

AUTO-CREATE GROUPS

You can create groups automatically through some criteria like ID number or student name.

(1) Click 'Others' menu > 'Group setting' at the left-side of the course homepage
(2) Click 'Groups' tab.
(3) Click the [Auto-create groups] button.

(4) Set 'Naming scheme', 'Auto create based on', 'Group/member count', 'Allocate members' and 'Grouping of auto-created groups'. Click the [Submit] button.

– **Naming scheme**: You can use '@' and '#' to create group names in alphabetical or numerical order.

– **Auto create based on**: Number of group / Member per group

– **Group/member count**: Enter a number to match the 'Auto create based on'.

– **Allocate members**: No allocation / Randomly / Alphabetically by first name, last name / Alphabetically by last name, first name / Alphabetically by ID number

– **Grouping of auto-created groups**: No grouping / New grouping / 'Grouping name'
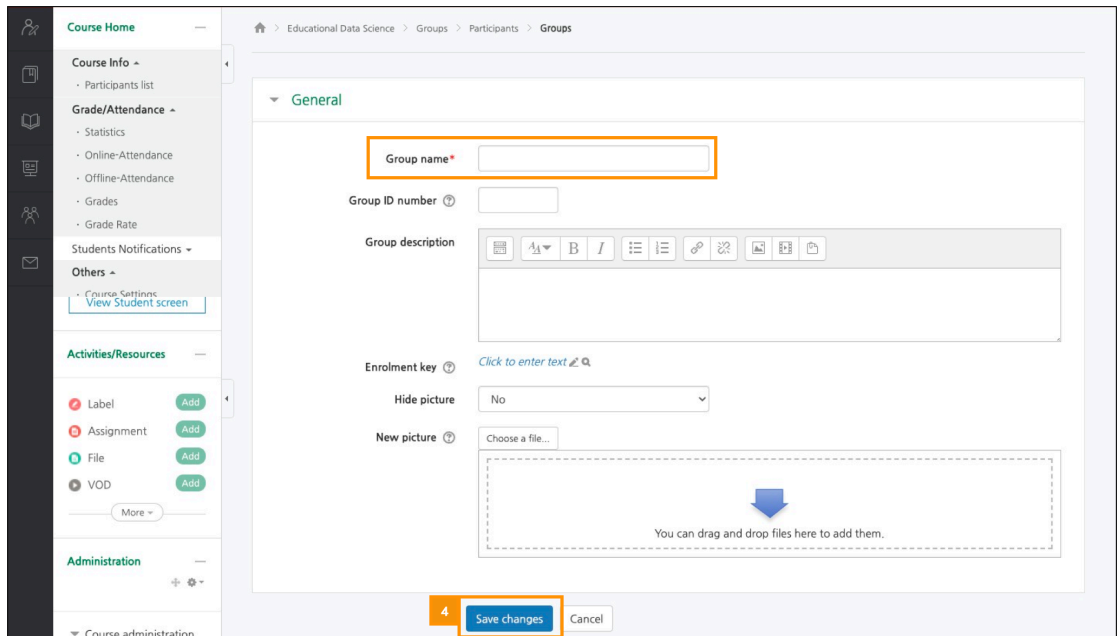
CREATE GROUP (MANUALLY)

If there are groups in the classroom, use 'Create group' option.

Create a Group

(1) Click 'Others' menu > 'Group setting' at the left-side of the course homepage

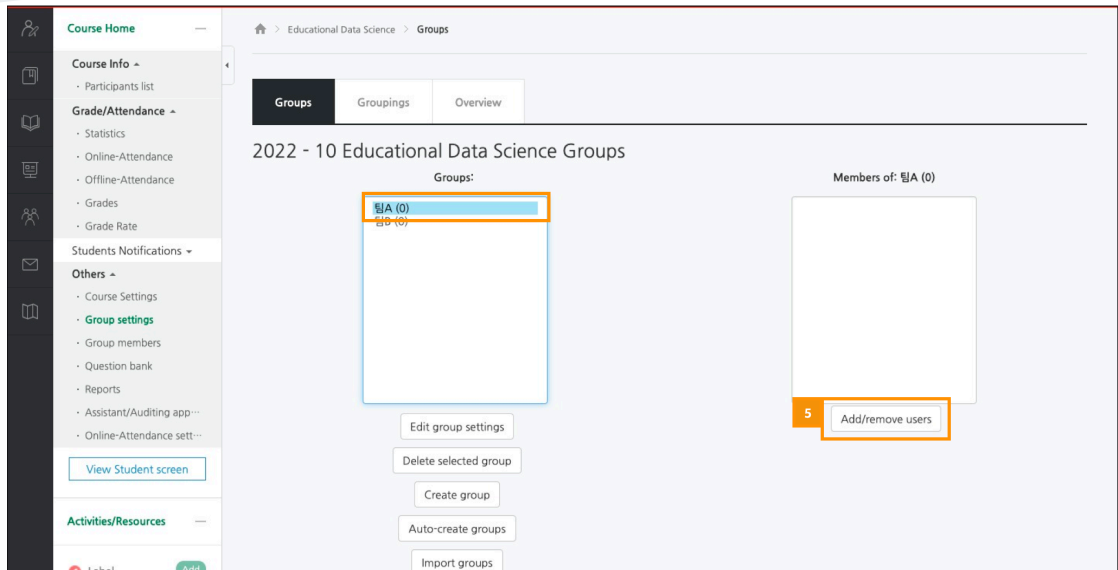(2) Click 'Groups' tab.

(3) Click the [Create group] button.
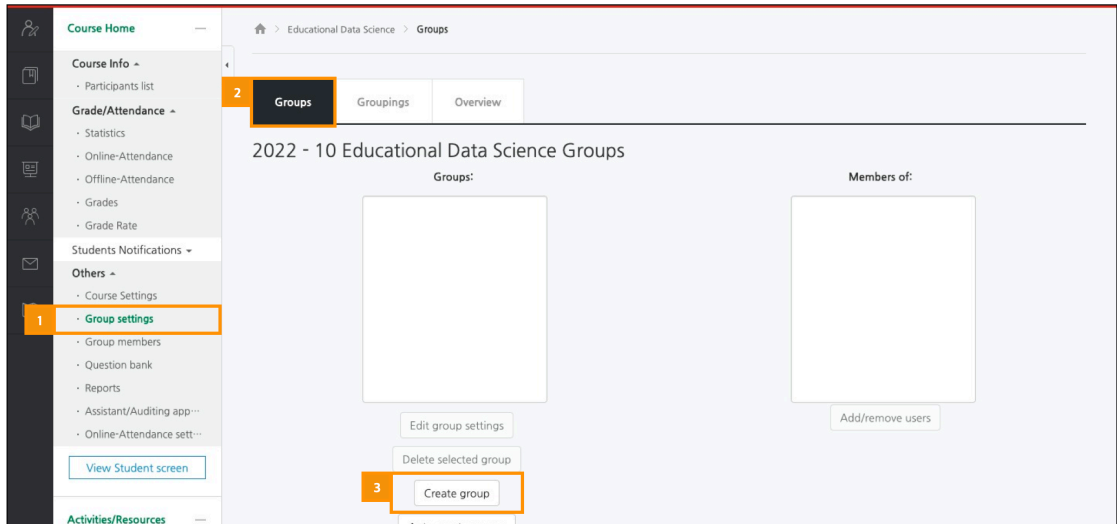
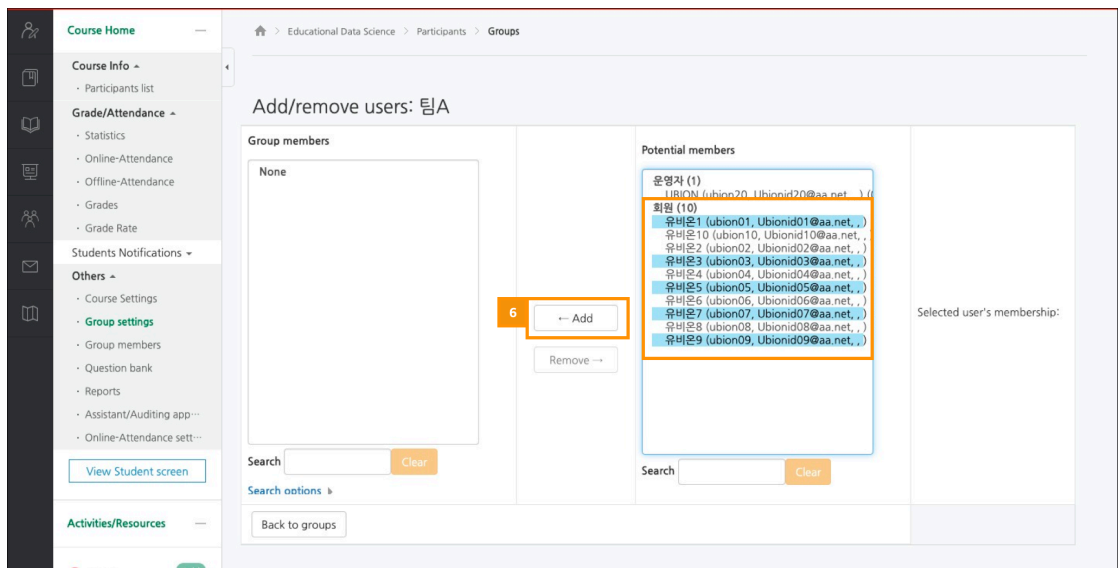(4) Type 'Group name' and click the [Save changes] button.

Add Users to a Team

(5) After selecting group, click the [Add/remove users] button.

(6) Select users at 'Potential members', and then click the [Add] button.

Grouping: Add Groups to a Grouping

(7) Click 'Groupings' tab to specify the group classification of manually created groups.

(8) Click the 'Show groups in grouping' in 'Edit' section.

(9) Select groups at 'Potential members', and then click the [Add] button.

GROUP BOARD

It is used as a space for sharing information and discussion during group learning.

You can check all students' posts or select groups to see each group board.

(1) Type a name and select type of boards as 'Group board'.

(2) Set 'Group mode' and 'Grouping' at 'Common module settings' section.

– Separate groups: Students can only see the activities of own group and not the activities of other groups.

– Visible groups: Students can also see other groups' activities.

– When you select a grouping, students within same grouping can use the group board together.

(3) Click the [Save] button.

GROUP ASSIGNMENT

You can give each group a question or project about the course and confirm students' level of understanding.

| Add Group Assignment (Professor) | → | Submit Assignment (Student) | → | Grade Assignment (Professor) |
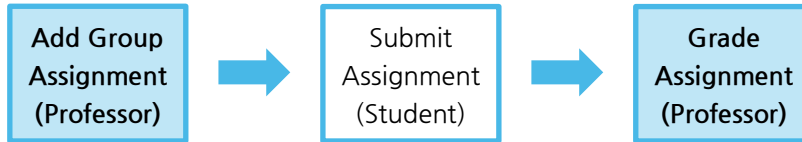
Add Group Assignment

It is the same as registering a general individual assignment, and you need to set up an additional "Group Submission Settings".

(1) Type a name and description.
- You can type topic, style, etc. about the assignment in order to give students information about the assignment.
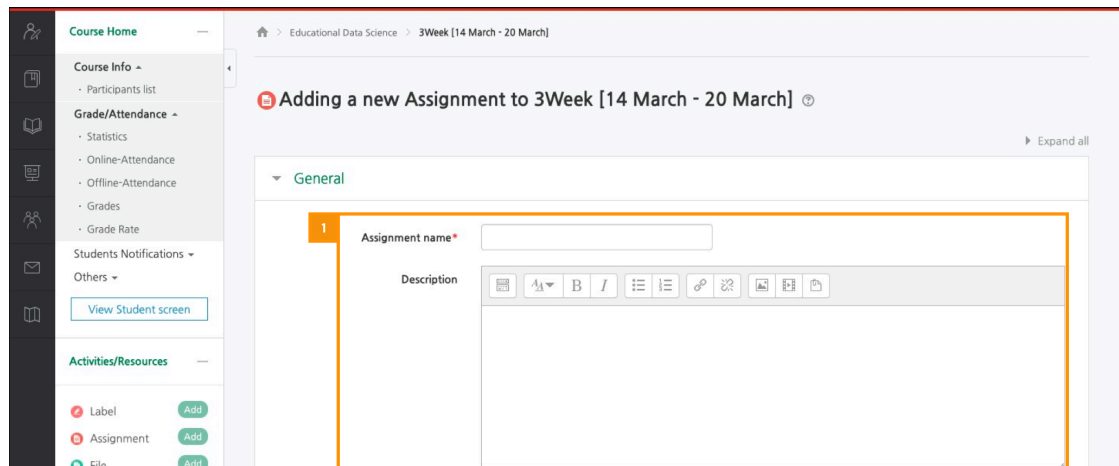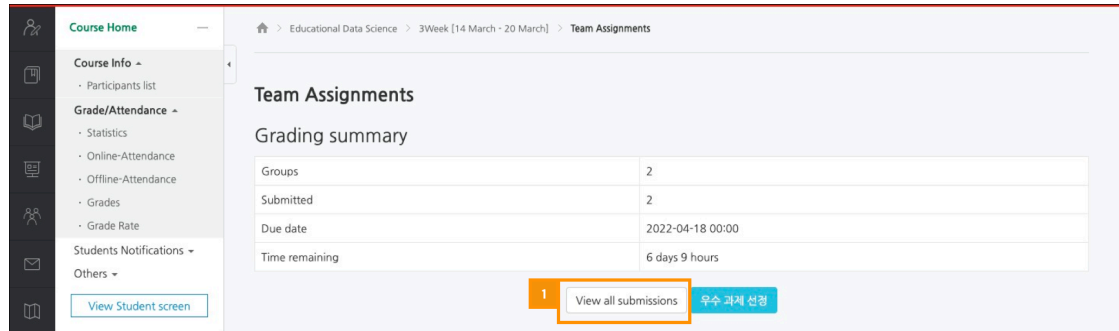
(2) Select 'Yes' for 'Students submit in groups' and select 'Grouping for student groups'.

- If you select 'Grouping for student groups', students can submit a group assignment as a group in grouping.

(3) Click the [Save] button.

Grade Group Assignment

At Grading group assignment page, check the student's assignment submission status and enter the score. Assignment grades are reflected automatically in 'Grades' below 'Grade/Attendance' of 'Course Home' menu.

(1) Click assignment that is uploaded in week section, and then click the [View all submissions] button.
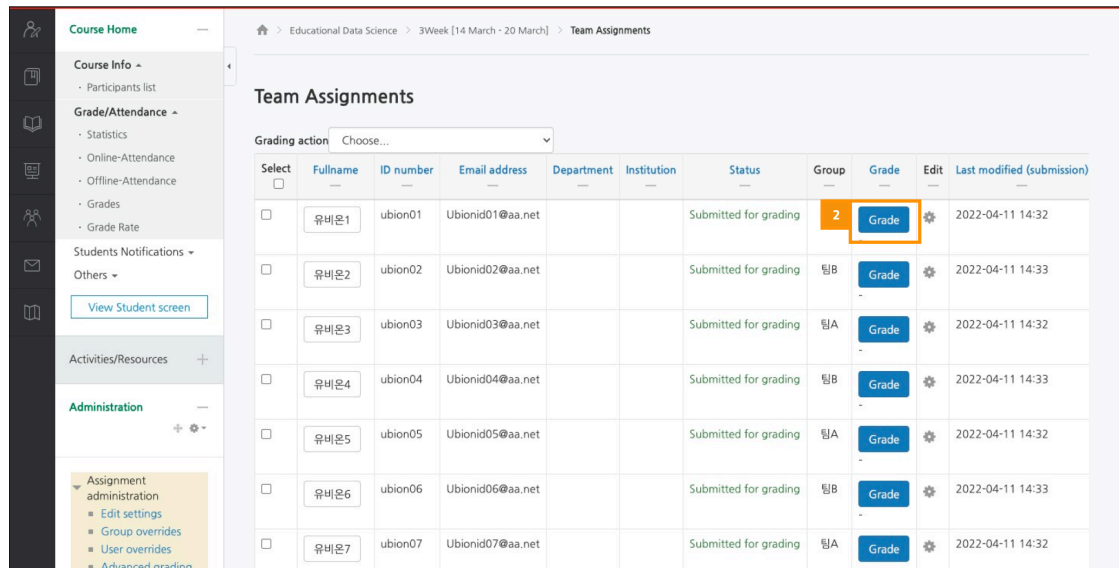
(2) Click the [Grade] button of student.

(3) Type the score. Also, you can leave a comment about the assignment for each student.
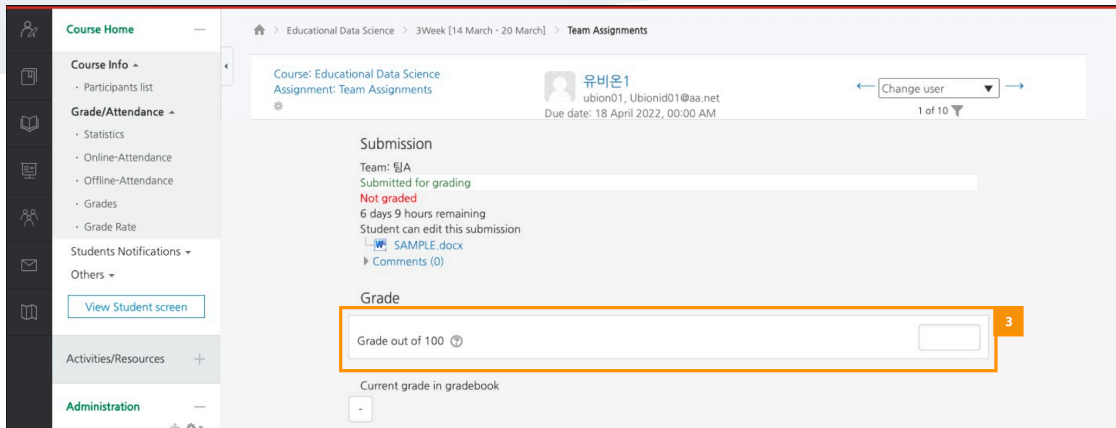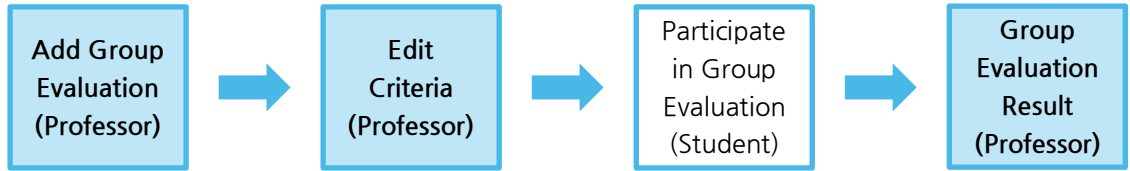

(4) Set 'Apply grades and feedback to entire group' option and click the [Save] button.
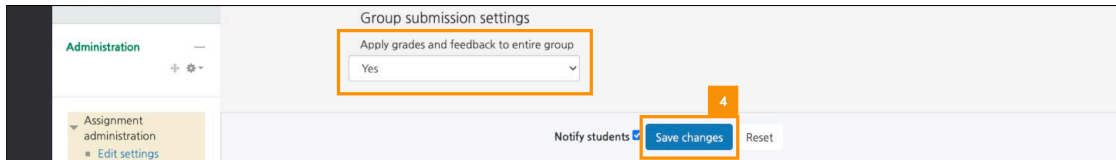
GROUP EVALUATION

After a group project, you can evaluate each other between groups or group members.

Add Group Evaluation (Professor) → Edit Criteria (Professor) → Participate in Group Evaluation (Student) → Group Evaluation Result (Professor)

Add Group Evaluation

(1) Type a name.

(2) Set 'Evaluation type' and evaluation period.

(3) Set 'Grouping' at 'Common module settings' section.

– When you select a grouping, students within same grouping participate in group evaluation.

(4) Click the [Save] button.
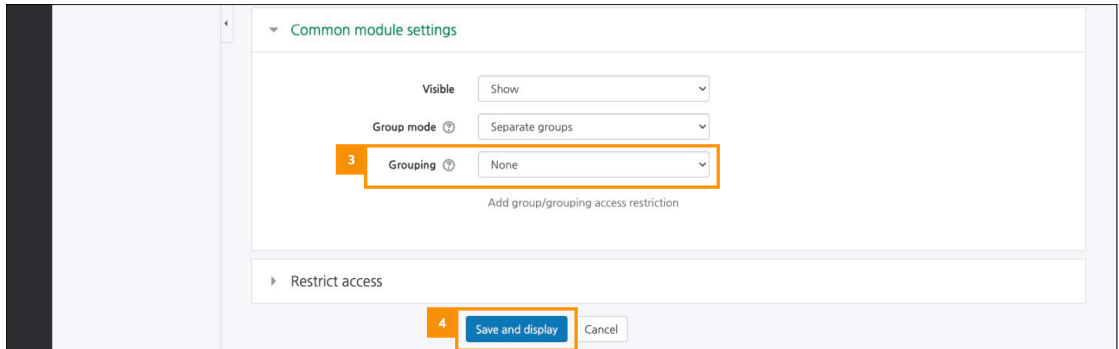
Edit Criteria
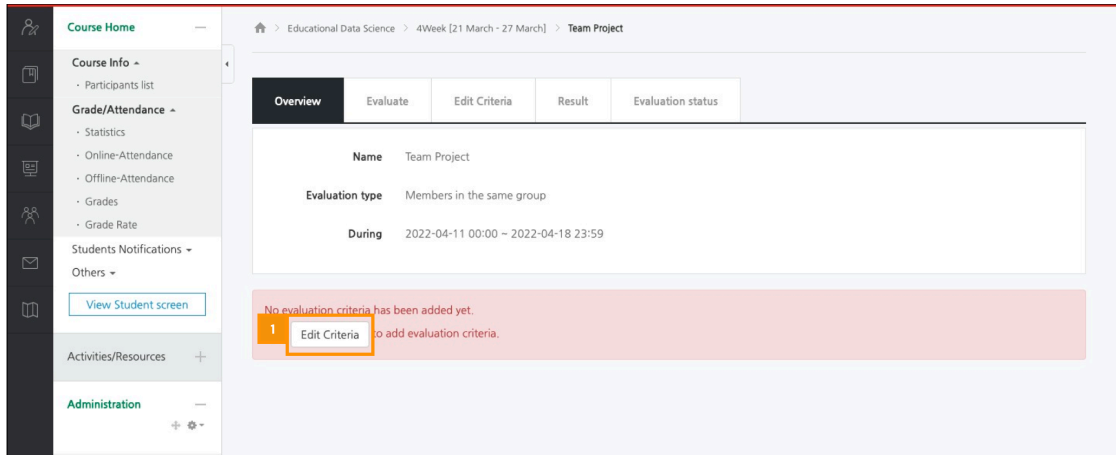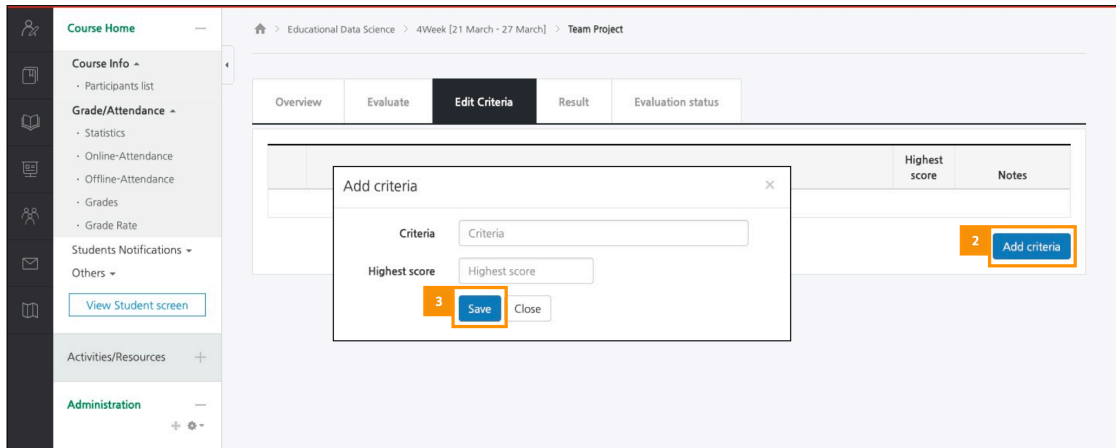
(1) Click the group evaluation registered for the week, then click the [Edit criteria] button or 'Edit criteria' tab.

(2) Click the [Add criteria] button.

(3) Type 'Criteria' and 'Highest score', and then click the [Save] button.

Group Evaluation Result

Result

At 'Result' tab, you can check students' scores.

Click the [Excel Download] button to download results as Excel file.

* Students can check their own score.

Evaluation Status

At '**Evaluation Status**' tab, you can check whether students participate in the group evaluation.